

**MINUTES OF THE CABINET PROCUREMENT COMMITTEE
TUESDAY, 24 JULY 2007**

Councillors *Adje (Chair), *Diakides, *Meehan and *Santry

*Present

MINUTE NO.	SUBJECT/DECISION	ACTION BY
PROC13.	<p>MINUTES(Agenda Item 4)</p> <p>RESOLVED</p> <p>That the minutes of the meeting held on 27 June 2007 be approved and signed.</p>	HLDMS
PROC14.	<p>BRUCE GROVE, TOWNSCAPE HERITAGE INITIATIVE, PHASE 2 (GROUPS 2 & 3) (Report of the Director of Urban Environment – Agenda Item 6)</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>Concern was expressed that the analysis of project cost provided did not contain details of any fees, salaries and disbursements involved in the contract. Disquiet was also voiced about the possible impact on the works of the adjustments made to the specification during negotiations between the contractor and the Quantity Surveyor.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That, in accordance with Standing Order CSO 11.03, approval be granted for building contract services on the second phase of the Townscape Heritage Initiative in Bruce Grove to Lengard Limited in the sum of £259,294.49 for a contract period of 16 weeks. 2. That the cost of the tender plus any commitments already made and/or to be made must not exceed the overall budget provision for the project of £338,500. 3. That Members of the Committee be provided with a briefing note with details of the sundry costs and of the changes made to the work specified in the contract following the negotiations outlined above. 	<p>DUE</p> <p>DUE</p> <p>HPr</p>
PROC15.	<p>ST ANN'S LIBRARY HALL REDEVELOPMENT PROJECT(Report of the Director of Adults, Culture and Community Services – Agenda Item 7)</p>	

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	<p>Our Chair agreed to accept the report as urgent business. The report was late because of the need to complete necessary consultations. The report was too urgent to await the next meeting because the funding for this project was through the Bridge New Deal for Communities capital programme which was time limited.</p> <p>Details of the contracts which were set out in the Appendix to the interleaved report were the subject of a motion to exclude the press and public from the meeting as they contained exempt information relating to the business or financial affairs of any particular person (including the Authority holding that information).</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That, in accordance with Standing Order CSO 11.03, approval be granted in principle to the award of a Design and Build construction contract to Breyer Group PLC in the sum of £894,336.46 for a contract period of 40 weeks. 2. That the Director of Adult, Culture and Community Services be authorised to finalise the contract price with Breyer Group PLC in accordance with the terms of the Major Works Framework Agreement, the price not to exceed the overall funding available for the project. 	<p>DACCS</p> <p>DACCS</p>
<p>PROC16.</p>	<p>WAIVER OF REQUIREMENT TO TENDER RESIDENTIAL MENTAL HEALTH BLOCK CONTRACT(Report of the Director of Adults, Culture and Community Services – Agenda Item 8)</p> <p>Concern was expressed that the contract had already been extended because a competitive process had not secured an alternative provider due to the fact that suitable property was not available within or adjacent to the Borough. In his connection it was noted that efforts to source properties on behalf of the sector had been made but without success.</p> <p>It was also noted that Mental Health Commissioning proposed to waive the requirement to tender and reconfigure the service which would involve partnership working with the PCT and embedding the service in emergent rehabilitation strategy for Mental Health. Having regard to the fact that the current contract with Tulip expired on 30 September 2007, we were informed that an extension of up to 6 months would allow negotiations and time for any service reconfigurations in line with service user requirements.</p> <p>RESOLVED</p> <ol style="list-style-type: none"> 1. That, in accordance with Contract Standing Order 7.03, approval be granted to a waiver of the requirement to tender the mental health residential care and support service. 2. That approval be granted to Mental Health Commissioning negotiating with Tulip in order to remodel the service and meet 	<p>DACCS</p> <p>DACCS</p>

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	<p>current identified need for dual diagnosis provision and to a further report being presented with a view to an award of contract for a period of 3 years with a provision to extend for up to 2 years.</p> <p>3. That approval be granted to an extension of the current contract with Tulip for a period not exceeding 6 months from 1 October 2007 to allow negotiations, remodelling and reconfiguration of service provision.</p> <p>4. That a report be made to the September Cabinet Advisory Board meeting setting out details of the proposed reconfiguration of mental health residential care.</p>	<p>DACCS</p> <p>DACCS</p>
<p>PROC17.</p>	<p>CONNEXIONS SERVICES FROM APRIL 2008 (Report of the Director of the Children and Young People's Services – Agenda Item 9)</p> <p>With the consent of the Committee the box in Appendix 2 to the interleaved report in relation to post 16 provision was amended to read as follows -</p> <p>'To directly contract with schools who have a sixth form and the sixth form centre through a Service Level Agreement.</p> <p>To prepare a contract waiver and award for post 16 provision through CoNEL.</p> <p>To deliver PA support for young people in work based learning as part of targeted support.'</p> <p>In response to a question about apprenticeships, we noted that engagement with employers to ensure that there were work opportunities and apprenticeships available formed part of the delivery of the Connexions service.</p> <p>RESOLVED</p> <p>That approval be granted to the commissioning approach to the delivery of Connexions services from April 2008 as detailed below –</p> <p>1. Provision of in-house centrally managed services</p> <p>a) Targeted information, advice and guidance service</p> <p>Target Group Young people 13-19 and up to 25 who had a special need where there were additional factors which could impact on their engagement such as mental health or teenage pregnancy.</p> <p>Internal Services - Delivery Approach This area of work to be delivered by Personal Advisers (PA) allocated to the specialist teams providing support and the PA staff be managed by those teams e.g. Youth Offending Team. There would also need to be a</p>	<p>DCYPS</p>

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small central team who worked with targeted groups who were not covered within the specialist teams.

This to be quality assured through a separate centralised QA team within the 14-19 section.

b) Intensive intervention information, advice and guidance

Target Group

Young people 13-19 and up to 25 who had a special need where there were exceptional factors that were preventing their re-engagement with education, training or employment and those who were NEET.

Internal Services - Delivery Approach

This area of work to be delivered through the Connexions central team focused on working with young people who were NEET. It would link with contracting for provision through local providers including the voluntary sector for entry to employment type programmes.

c) Quality Assurance

Target Group

Systems and processes for delivery to all young people.

Internal Services - Delivery Approach

The Children & Young People's Service, 14-19 team to take overall lead on quality assurance as part of the reshaping of the service.

The role to include a scrutiny function linked to Performance Management and Workforce Development below.

d) Performance management

Target Group

All staff

Internal Services - Delivery Approach

This area of work to be managed by the Head of Youth Service with close links to the QA function above, as part of the reshaping of the service.

All staff to be part of a performance management scheme.

e) Increasing participation

Target Group

Young people 13-19 and up to 25 who had a special need

Internal Services - Delivery Approach

This area of work to be managed by the Head of Youth Service with close links to the Head of Participation, Parental and Community Involvement.

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Building on the work currently undertaken by Connexions to promote participation and decision making in all aspects of service delivery.

2. Commissioning process from April 2008.

a) Universal Information, advice and guidance services (Value approximately £1 million)

Target Group

All young people 13-16 registered at a Haringey school (secondary/special)

Commissioning Approach

To directly contract with secondary and special schools to provide a core offer of universal IAG services, through a Service Level Agreement.

Special Schools to provide enhanced training and support PA's to deliver a universal service for children and young people with LDD/SEN and to meet standards, e.g. for Section 140 assessments.

Target Group

Haringey young people 16-19 and up to 25 with SEN who accessed post 16 education and training through school sixth forms, the Sixth Form Centre, further education providers (CoNEL) and work based learning.

Commissioning Approach

To directly contract with schools who have a sixth form and the sixth form centre through a Service Level Agreement.

To prepare a contract waiver and award for post 16 provision through CoNEL.

To deliver PA support for young people in work based learning as part of targeted support.

Target Group

Young people 13-19 and up to 25 with SEN who accessed youth service provision or drop in centres at Wood Green and Tottenham.

Commissioning Approach

The Youth Service to take the overall lead on integrating the work of Connexions within the targeted youth support framework. Reshaping the service and delivery of Connexions.

IAG not being delivered by the Youth Service to be commissioned at pre and post 16 stages. Drop in centres providing support to young people who came to the centres.

b) Targeted information, advice and guidance

Target Group

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Young people 13-19 and up to 25 who had a special need where there were additional factors which could impact on their engagement such as mental health or teenage pregnancy.

Commissioning Approach

Commission specialist services to deliver targeted/intensive work e.g.

- YOS
 - Leaving Care
 - CAMHS
 - Pupil Support Centre
 - LAC Team
 - Voluntary Controlled Services
- (This is not an exhaustive list).

c) Intensive intervention information, advice and guidance

Target Group

Young people 13-19 and up to 25 who had a special need where there were exceptional factors that were preventing their re-engagement with education, training or employment and those who are NEET.

Commissioning Approach

This would be led by the central NEET team of Personal Advisers able to commission specialist services to deliver targeted/intensive work as required for the client group.

d) CCIS data tracking system

Target Group

All young people to be recorded on a pan London database to enable tracking of progression post 16.

Commissioning Approach

To be commissioned following market research.

Connexions were currently providing this service. To be explored as part of the market research on the viability of Connexions continuing to provide this service from April 2008.

e) Workforce development

Target Group

All staff

Commissioning Approach

Prospects currently provided the CPD training for Connexions; this would need to be commissioned following market testing with a PQQ stage. Training provisioned by Organisational Development & Learning to be explored

f) Communications and marketing and provision of careers information

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	<p>Target Group All young people</p> <p>Commissioning Approach Restricted tender to be sought following market research with a PQQ stage. In 2 parts –</p> <ul style="list-style-type: none">• Market testing to identify service providers that could provide the booklets, library, employer links and IT based programmes.• Careers Event – tendered e.g. through the VCS. Had to link to employers to ensure progression routes to avoid NEETs (see below). <p>g) Employer Links</p> <p>Target Group Young people post 16</p> <p>Commissioning Approach Restricted tender following market research with PQQ stage.</p> <p>The tender process to consider creating a dedicated employer links and events organiser. The communications aspect of the work detailed above could also be combined. This would be dependent on the outcome from the market research.</p> <p>h) Positive Activities for Young People (PAYP)</p> <p>Target Group Young people 13-19 and up to 25 who had a special need where there were exceptional factors that are preventing their re-engagement with education, training or employment and those who are NEET.</p> <p>Commissioning Approach There would need to be central co-ordination and commissioning through the LAA to link with the targets and meet needs analysis. This could lead to commissioning services through a competitive tendering process and also through direct commissioning of Council services.</p>	
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CHARLES ADJE
Chair